A Guide for New Students and their Families

2019–2020
On behalf of all Aurora University students, faculty, and staff, I extend a warm welcome and heartfelt thanks as you begin your college career at our institution.

As outlined in our mission statement, Aurora University is an “inclusive community dedicated to the transformative power of learning.” This booklet provides additional information toward this pursuit. I encourage you and your family to read it carefully, as it contains a variety of information designed to help you and your family prepare for a successful transition to the university. You may want to keep it in a handy spot for reference throughout the upcoming years.

I look forward to personally meeting and welcoming you to Aurora University. In the meantime, should you have any questions, please feel free to contact me directly at 630-844-5467 or agray@aurora.edu.

Best regards,

Amy Gray, EdD
Vice President for Student Success

For an online version of this guide, please visit aurora.edu/newstudentguide.
IMPORTANT DATES — FALL 2019

JULY
15 Health and immunization records due to Health Services

AUGUST
1 First installment of fall semester Monthly Payment Plan due (if enrolled in the Monthly Payment Plan)
19 Fall 2019 tuition due
22 Move-in for first-year students
22–25 Welcome Weekend: First-Year Student Orientation* *required for IDS1150: First Year Experience
22 Move-in for transfer students
25 Move-in for returning students
26 Fall semester classes begin
29 Involvement Fair

SEPTEMBER
1 Last day to add fall semester 16-week daytime classes
2 Labor Day (No day or evening classes)
4 $100 late fee tuition payment deadline
8 End of 90% tuition refund period
12 Last day to change residential meal plans
15 End of 50% tuition refund period
30–Oct 6 Homecoming Week

OCTOBER
File the 2019-2020 FAFSA as soon as possible after October 1.
2 $200 late fee tuition payment deadline
4 Founders Convocation (no classes after 1:05 p.m.)
6 Last day to withdraw from Module 1 fall semester classes
18–20 Fall Weekend (No traditional day classes)

NOVEMBER
6 $300 late fee tuition payment deadline
10 Last day to drop fall semester classes with automatic “W”
27–Dec 1 Thanksgiving holiday (No day or evening classes)

DECEMBER
1 Last day to withdraw from Module 2 fall semester classes
9–14 Final examinations
13 Residence halls close at 5 p.m.
30 Spring 2020 tuition due

IMPORTANT DATES — SPRING 2020

JANUARY
1 First installment of spring semester Monthly Payment Plan due (if enrolled in the Monthly Payment Plan)
5 Residence halls open at 10 a.m.
6 Spring semester classes begin
9 Involvement Fair
12 Last day to add spring semester 16-week daytime classes
12 End of 100% tuition refund period
20 Martin Luther King Jr. Day (No day or evening classes)
15 $100 late fee tuition payment deadline
19 End of 90% tuition refund period
23 Last day to change residential meal plans
26 End of 50% tuition refund period

FEBRUARY
12 $200 late fee tuition payment deadline
16 Last day to withdraw from Module 1 spring semester classes
28 Residence halls close at 5 p.m.

MARCH
2–8 Spring Break
8 Residence halls open at 10 a.m.
11 $300 late fee tuition payment deadline
29 Last day to drop spring semester classes with an automatic “W”

APRIL
10–12 Easter Weekend (No traditional day classes)
17 Honors Convocation (No classes after 1:05 p.m.)
19 Last day to withdraw from Module 2 spring semester classes
27–May 2 Final examinations

MAY
1 Residence halls close at 5 p.m.
3 Spring Commencement
Emergency Alerts
Aurora University maintains an emergency messaging system that will notify users of severe weather or other emergency situations affecting our campus.

Students are automatically subscribed to the emergency alert system using their contact information listed in WebAdvisor.

Parents and friends of the university who want to receive notifications may sign up at aurora.edu/alerts.

If you have any problems with this system, please email itshelp@aurora.edu.

Note: The text messaging service may also be utilized for periodic testing and other urgent communications.

GETTING STARTED AT AURORA UNIVERSITY

General:

- Submit Family Educational Rights and Privacy Act (FERPA) Authorization for Release of Information form. NOTE: Students wishing to withhold directory information must contact the Registrar’s Office prior to the first day of classes. Questions: Contact the Registrar’s Office at 630-844-5462.

- Submit current immunization records. Questions: Contact Health Services at 630-844-5434.

- Purchase/rent books for fall courses. Questions: Contact the Bookstore at 630-844-5524.

- Review class schedule (available on WebAdvisor). Questions: Contact the Crouse Center at 630-844-6870.

- Complete parking permit application (for students with vehicles). Questions: Contact Campus Public Safety at 630-844-6140.

Financial Aid
Questions: Contact the Office of Financial Aid at 630-844-6190.

- Submit 2019–2020 Free Application for Federal Student Aid (FAFSA).

- Submit financial aid documentation (check “My Documents” in WebAdvisor for specific forms needed).

Student Accounts
Questions: Contact Student Accounts at 630-844-5470.

- Submit fall semester tuition by August 19, 2019.

- Request Bookstore voucher (available to students with a credit balance).

Resident Students
Questions: Contact Residence Life at 630-844-7881.

- $100 deposit
- Residence hall contract
Support Services at Aurora University

Academic Support Center and Disability Resource Office
Julie Hall, Director  |  109 Phillips Library
630-844-5454  |  jhall@aurora.edu  | aurora.edu/asc

The Academic Support Center (ASC) delivers free, tutor-based instruction to help students achieve academic success. Both face-to-face and online appointments are available. Services include:
» “Math lab” and 24/7 online math assistance
» Weekly course review sessions
» Individual and group content-area tutoring
» Writing tutoring, focusing on organizing and writing papers
» Student-led study sessions to aid in comprehension of class material

The Disability Resource Office (DRO) at Aurora University provides academic adjustments and auxiliary aids for qualifying students. Upon admission to AU, students should contact the DRO to obtain a “Request for Accommodations” packet. Additional information can be found at aurora.edu/disabilityresources.

Black Student Initiatives
Escortina Ervin, Director  |  105C Eckhart Hall
630-844-5405  |  eervin@aurora.edu

The support provided through this office includes mentoring, connecting students to campus resources, discussing success strategies, and helping students transition to Aurora University.

Campus Ministries
Mark Woolfington, Chaplain  |  430 Evanslawn Avenue
630-844-6175  |  mwoolfington@aurora.edu  | aurora.edu/wackerlin

Campus Ministries strives to help students grow in their faith and take part in services, conferences, and discussions that will help them cultivate their beliefs as well as see and value the perspectives of other spiritual traditions. Everyone, regardless of faith or denomination, is welcome at all campus ministry events.

Counseling and Psychological Services
Dr. Marcie Wiseman, Director  |  1317 Marseillaise Place
630-844-5416  |  mwiseman@aurora.edu  | aurora.edu/counseling

Counseling Services is a free and confidential resource for all currently enrolled AU students. In addition to individual counseling, they offer relationship counseling and group therapy. Group therapy options include:
» Autism/Spectrum Disorder — Contact Cathi Hendricks at 630-844-5406 or chendric@aurora.edu.
» Women’s Empowerment (trauma survivors) — Contact Dr. Marcie Wiseman at 630-844-5416 or mwiseman@aurora.edu.
» General Therapy — Contact Dr. Toyah Wilson at 630-844-5220 or twilson@aurora.edu.

Health Services
Cheryl Block, Director  |  1317 Marseillaise Place
630-844-5434  |  cblock@aurora.edu  | aurora.edu/wellness

Health Services provides college-specific nursing care and promotes health, wellness, and preventive care for the Aurora University community. Care received in the Wellness Center is nurse-directed and based on physician-approved clinical protocols. Services are free* and available to all currently enrolled AU students.
*There is a small fee for protocol-specific prescription medication.

Office of Student Activities
Chris de Kok, Director  |  Spartan Spot, Stephens Hall
630-844-3823  |  cdekok@aurora.edu  | aurora.edu/student-life/activities

The Office of Student Activities is focused on providing students with programs, activities, and events that will engage them quickly in the AU community, while providing fun and memorable experiences. The Office of Student Activities collaborates with the student-run Activities Programming Board, which plans, promotes, and produces campus activities. Also, with more than 60 student organizations, there’s never a shortage of things to do on campus or opportunities to get involved.
STUDENT EMPLOYMENT

Through part-time employment, students can enrich and enhance their academic experience by applying learned skills and theories in a practical setting while also earning additional income to assist with college expenses. There are a variety of on-campus and off-campus employment opportunities for current Aurora University students.

» All student positions are posted online on College Central Network (CCN) in early August. Login instructions are included in the “First Year Experience” handbook, which is provided to students at registration.

» Student employees are paid minimum wage, which is currently $8.25/hour. This wage will increase to $9.25/hour beginning January 1, 2020, according to Illinois state law.

» Student employees can work a maximum of 15 hours per week.

» Positions are limited and are available for students both with and without Federal Work Study eligibility in their financial aid package.

» Students are paid bi-weekly.

» Students are required to file a federal I-9 form as well as state and federal W-4s. In order to verify employment eligibility, students must provide proper documentation (the list of acceptable I-9 documents can be found at uscis.gov). Only original documents can be accepted.

IMMUNIZATION REQUIREMENTS

Per Illinois state law, all full-time freshmen are required to submit proof of the following to Health Services by July 15, 2019:

» **MMR vaccine (Measles, Mumps, Rubella)** — Two doses

» **Tetanus, Diphtheria, Pertussis** — Three doses of any combination (DPT, DTaP, Td, Tdap). One dose must be a Tdap and the last dose must be dated within the past 10 years.

» **Meningitis (Meningococcal Conjugate)** — One dose on or after 16th birthday for all students less than 22 years old. The Serogroup B meningococcal vaccine is optional and does not satisfy requirement. Please note: If these records are required by another department (e.g., Athletics, Nursing), students must submit a separate copy to Health Services.

How to Obtain Your Shot Record:
Contact your doctor’s office to request a copy of your shot record. If unable to obtain from doctor’s office, contact your high school to request a copy. Your shot record was required prior to entrance in high school.

Options for Submitting Records to Health Services:

» Fax: 630-844-5611

» Email: shs@aurora.edu (as attachments only)

» Mail: 347 S. Gladstone Ave. Aurora, IL 60506
(Attention: Health Services)

» In-person: during the months of June and July when Health Services is closed you may drop records off to Susan DeBroux, Summer Immunization Coordinator, in Eckhart Hall 201A.

Questions? Contact us!
For quickest response please email any question you may have to AU Health Services: shs@aurora.edu. Please be sure to include your student ID number in email message. You may also contact Susan DeBroux by email: sdebroux@aurora.edu.

For additional information including our medical/religious exemptions policy and international student requirement, please visit our webpage at www.aurora.edu/wellness.
FOR PARENTS: BECOMING PARTNERS IN THE FIRST YEAR EXPERIENCE

Welcome to Aurora University and our First Year Experience (FYE) program! Your student is embarking on a journey of self-discovery and career exploration this summer. Below are some ways to engage and partner with your student throughout the discovery process.

**Summer Experience Ideas**

» Share your own journey/story with your student. How did you get to where you are today? What fulfills you? What is your passion?
» Encourage your student to volunteer.
» Encourage your student to talk to people in their fields of interest. If your student indicates an interest in a particular field, do you have someone that you could reach out to for him/her to ask questions? Family? Friends? Neighbors?
» What part-time jobs or summer opportunities can your student participate in that might give them ideas of what their skills are, what they like to do, etc.?
» How can your student try out something new? Are there opportunities to visit locations that might be of interest to the student (e.g., hospitals, corporate offices, social service agencies)?

FOR PARENTS: FOCUS 2 AND CAREER EXPLORATION

This summer, your student will complete Focus 2, an online career exploration tool. We encourage you to discuss the results with your student.

To learn more about Focus 2, you can access the site and complete the modules at [focus2career.com/Portal/Login.cfm?SID=1175](http://focus2career.com/Portal/Login.cfm?SID=1175). The access code is Spartan.

**Questions to Start Discussion:**

» What did you learn about yourself?
» What surprised you about the assessments?
» What are some common careers/majors that came up in your results?
» What are some careers/majors that you want to learn more about?
» What did/didn’t you like about the assessments?
» Is there anything that didn’t come up that you thought would?
» What would you choose to do if you knew you could not fail?
» If you could “try on” any job for a day, what would it be? What’s appealing about that?
» If you could take any class in the world, and you could make up a class, what would it be? Why?
» If you could teach any class on something you know because you’ve lived it, what would it be? Why?
» If money were no object, what would you choose to do with your time?
### I am able to:

#### Self-Care and Responsibility

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### My student knows how and is able to:

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Aurora University Campus Map Key

1. Alumni Hall
2. Bookstore
3. Business Office
4. Campus Public Safety
5. Centennial Hall
6. The Community Foundation of the Fox River Valley Center for Cultural Enrichment and Perry Theatre
7. Davis Hall
8. Dining Hall
9. Dunham Hall
10. Eckhart Hall
11. Fitness Center
12. Founders Annex
13. Founders House
14. Hill Welcome Center and Ethel Tapper Recital Hall
15. Human Resources
16. Institute for Collaboration and Crimi Auditorium
17. Jenks Hall
18. John C. Dunham STEM Partnership School
19. Labyrinth
20. Mail Center
21. Memorial Hall
22. Michael J. Birck Collaboration Center for Innovation
23. Phillips Library
24. Roger and Marilyn Parolini Music Center
25. Schingoethe Center
26. Spartan Hideaway
27. Spartan Spot
28. Spartan Statue
29. Stephens Hall
30. Thornton Gymnasium
31. University Banquet Hall
32. University Communications
33. Vago Field
34. Wackerlin Center for Faith and Action
35. Watkins Hall
36. Wellness Center (Health Services/Counseling and Psychological Services)
37. Wilkinson Hall
38. 1419 Prairie Street
39. 1433 Prairie Street

For more information, contact the Office of Admission in Eckhart Hall at 630-844-5533 or Campus Public Safety at 630-844-6140.

F Food and Drink
R Residence Hall
V Event Venue
P Parking

Discover what matters. And build your life around it. aurora.edu