



AURORA UNIVERSITY

Phillips Library

Information Desk

630/844-7534

Searching for Periodical Articles

From the Library's homepage, www.aurora.edu/library, use the following database links and resources. Use the steps below in the numbered order for best results.

Please note that we do not, at this time, charge for printouts from the library's computers. We charge .10 a page for copies from copiers, and for interlibrary-loaned articles.

Step 1. Databases by Name / Databases by Subject

Databases by Name provides a list of the databases available on our Library website.

Databases by Subject provides a list of databases by topic.

Databases by Subject links to the topic Social Work (for instance) for specific social work databases," such as:

Social Work

[American Psychiatric Publishing](#) Articles from leading psychiatric journals. (FT)

[CINAHL](#) Index to articles on Nursing. (FT)

[ERIC \(EBSCO\)](#) Journal articles and reports in education.

[ERIC \(FirstSearch\)](#) Journal articles and reports in education.

[JSTOR](#) Archival backfile to numerous journals.

[NASW Register](#) Register of certified clinical social workers.

[ProQuest Dissertations & Theses](#) Includes download of full-text documents.

[PsycINFO](#) Index to 1300+ journals and books in all areas of psychology.

[Social Work Abstracts](#) Indexes more than 450 journals.

See also the list of [general databases](#)..

This option works best when you are using keywords, author words, title phrase, etc.

After you select a database or databases to use, you will input your keyword or keywords in the "Find" box. You may indicate that you want "Full-Text," and "Scholarly or Peer-Reviewed" journals by clicking in the boxes next to those terms. You may also limit your search by date/year. Remember to combine keywords with the word "and" (example: *parenting and learning*), or use the Advanced Search option.

Print out your full-text article in HTML or PDF format, or click on Link to Full-Text Article and follow the instructions. PDF format is a scanned document and is exactly as the article would appear in a journal, with pictures, photographs, charts, scales, etc.

If the Find It box appears follow the "Click here to check availability" link.

- ❖ **If you have found a citation for an article that you like, but it isn't available full-text in the database you are using, use Find It or go to Step 2.**

Step 2. Full-Text Electronic Journals

Is the journal *Social Work Research* available full-text online? Use the Full-Text Electronic Journals link on our homepage. Using your citation, type in the title of the journal (not the title of the article) in the box next to "Title Begins With," or click on the letter S and select your journal title. You will see this entry (example):

Social work research is available as follows: [from 03/01/1994 to present in [Academic Search Premier](#) [Academic Search Elite](#) and [Health Source: Nursing/Academic Edition](#)] [from 12/01/1997 to 12/01/2005 in [ProQuest Nursing Journals](#)] [from 12/01/1998 to present in [Expanded Academic ASAP](#)].

Click on the database name, Academic Search Premier (for instance) to see full text articles from 03/01/1994 to present. On the following screens select the date, and volume/issue of the article. A full list of all articles in the specified journal will be displayed. Choose your article from the list. This option works best if you have a full citation for an article (that includes: title of journal, date of publication, volume and issue number, and title of article). In Full-Text Electronic Journals you also have the option of seeing journal titles by topic.

- ❖ **If the journal from your citation isn't available in Full-Text Electronic Journals, then go to Step 3.**

Step 3. AU-Phillips Library Periodicals

If we do not have the journal and date that you are looking for full-text online, you have the option of checking to see if we have the journal in the Library in hardcopy or microform. At the Library homepage click on AU's Print Periodicals and then select the first letter of your journal title, *S*. You will see (for instance):

Social Casework

Microfiche:V.63-71 1982-1990

Notes: Continued by: *Families in Society*

This tells you that we have the journal in the library for specific years and in certain formats, and that the name of the journal changed after 1990. You may make copies of articles or use the journal in the library. Periodicals do not circulate.

- ❖ **If the journal from your citation isn't available in a database, in Full-Text Electronic Journals, or in Phillips Library, then go to Step 4.**

Step 4. Interlibrary Loan

Lastly, if you cannot find the journal article you want by using the first three methods you have to option of interlibrary loan, and you can request articles online. Click on "Library Services" from our homepage, and then select "Document Request Form." Follow all of the instructions and fill in the blanks before you "Submit" your request.

Other interlibrary loans of articles may be requested through SILC (Statewide ILL. Library Catalog) databases. In all cases you will need to fill out a form and indicate when you would like the article. Allow **two weeks** for interlibrary loans. We will contact you when your journal article arrives at the Library.