



Student's Name _____

SUMMER TERM 2012

Student's ID Number _____

PLEASE READ ALL PAYMENT TERMS (Items 1-17):

Tuition and Fees Information

1 Tuition Charges

<u>Undergraduate:</u>	\$490.00 per semester hour
<u>Graduate:</u>	
MBA/MSN/MSCJ:	\$640.00 per semester hour
Education:	\$565.00 per semester hour
MSW:	\$575.00 per semester hour

- 2 Clinical and lab fees are additional charges assessed to a number of courses. Please refer to the course bulletin for specific information.
- 3 All full-time undergraduate and all residential students will automatically be enrolled in and billed for the Student Accident and Sickness Health Insurance. If the student has comparable health insurance coverage through another provider, an online waiver **must** be completed at: www.gallagherkoster.com/aurora no later than the first Friday of the semester. Additional information can be found at: <http://www.aurora.edu/student-life/resources/insurance>. The online waiver needs to be completed once per academic year.

Payment Information

- 4 Accounts are due and payable one week prior to the beginning of the semester or in accordance with an accepted Monthly Budget Plan, Deferred Payment Plan, or Corporate Billing Authorization. Information on payment plans may be obtained from the Student Accounts Office.
- 5 Payment for all course work registered within a semester is due at the beginning of the semester, regardless of individual course start date. Please note that 8-week module courses are a part of the 16-week semester; they are not stand-alone terms, and therefore the due date on these courses is the same as the semester dates below.
- 6 Students registering after the due date will be required to make payment in full upon completion of their registration. Students who register for additional course work after the due date are expected to make payment in full upon completion of their additional registration regardless of the posting of an additional Billing Statement.
- 7 For resident students only: Payment for any changes in room assignment or meal plans is due upon completion of the requested change.
- 8 E-Bills will be available through the Online Student Accounts Center approximately 30 days prior to the start of the semester. Students are responsible for accessing their account through the WebAdvisor *Make a Payment/View e-Bill* link to view their statement. If no statement is available, current activity will detail charges due. Account information is available on a 24/7 basis. I understand that not viewing an e-Bill does not constitute a valid reason for not meeting payment due dates as shown below. I understand that NO STATEMENT WILL BE MAILED.

<u>Session</u>	<u>Payment Due</u>	<u>Late Fees After</u>
Summer and Summer I (courses starting before June 30)	May 28, 2012	June 11, 2012
Summer II (courses starting after July 1)	July 2, 2012	July 16, 2012

*Individual course start dates may differ.

I agree to remit to Aurora University payment in full for the semester(s) specified above. My signature below indicates that I have read and understand all of the policies stated in items 1-17 and agree to abide by these policies. I have received a copy of this form.

Date: _____ Signature: _____

Original: to Student Accounts Office

Copy: to Student

Past Due Accounts Information

- 9 Grades, transcripts, and future registration will be withheld for non-payment of tuition and other charges in accordance with university policies.
- 10 Should it be necessary to assign an unpaid balance to a licensed collection agency, the holder of the account will be responsible for all collection costs incurred by the university in recovering payment. These costs may be as much as 50% of the balance due at the time of placement. Pre-payment of charges for any future registration will be required.
- 11 LATE FEE: At the end of the 100% refund period (see dates on front), a service charge of 18% per annum (approx. 1½% per month) will be charged monthly on balances due.

Withdrawal and Refund Policies

- 12 Once registered, you are responsible for all charges until written cancellation is received in the Registrar’s Office. All changes in registration must be filed on a Change of Course Petition. Students unable to drop courses in person must fax or mail a written request with signature to the Registrar’s Office specifying the courses to be dropped. The fax or postmark date will be the effective date of withdrawal. Non-attendance does not constitute withdrawal from the course.
- 13 A 100% refund of tuition is provided through 20% of any scheduled Course, no refund thereafter, according to the following schedule:

<u>Session</u>	<u>Session Start Date</u>	<u>100% refund</u>	<u>No refund</u>
5 week (Mod 1)	June 4	June 9	After June 9
5 week (Mod 2)	July 9	June 14	After June 14
10 week	June 4	June 16	After June 16

Miscellaneous Information

- 14 Official 1098-T statements will be available in electronic format by accessing WebAdvisor. The 1098-T will be available for printing and/or viewing no later than January 31st.

Financial Aid Information

- 15 Financial aid, if applicable, will only be credited to account balances (including tuition and miscellaneous fees) after files are completed in the Office of Financial Aid and loan funds have been secured and checks signed (if necessary). Late fees and/or service charges will be added to account balances for which financial aid has not yet been credited. All financial aid documentation must be submitted prior to June 1 to facilitate completion of awards in time to avoid late fees. Necessary documentation received after this date is considered late and may result in late fees.
- 16 I understand that Aurora University will pay allowable charges, including tuition, fees, room and board, using federal financial aid awarded from Federal Title IV programs. **By signing the front of this form, I authorize any excess federal financial aid to be credited toward additional miscellaneous expenses (if incurred) such as book vouchers, library fines, parking fines, payment plan and late penalty fees, room damage charges, lost equipment charges, judicial fines, etc.** I understand that if I discontinue my enrollment, any unearned federal financial aid funds will be returned to the appropriate student aid programs per the Return of Title IV Funds regulations mandated by the U.S. Department of Education.
- 17 **By signing the front of this form, I hereby authorize Aurora University to use my Federal Title IV student aid as indicated above.** Your acceptance designates you have read and understand the contents of this section. I understand this authorization is voluntary and may be rescinded by submitting a written request to the Student Accounts Office at any time without penalty.

Student Accounts Office
347 S. Gladstone Ave.
Aurora, IL 60506-4892

Tel: 630-844-5470 or 800-742-5281
FAX: 630-844-3831

E-Mail: student.accts@aurora.edu
Web site: www.aurora.edu