

Aurora University
IRB Application for Review of Research Involving Human Subjects

Submission of the following information is required for all research that involves the use of human subjects. Take care to respond FULLY to all of the questions and attach the following documents:

1. A copy of interview questions, surveys, questionnaires, or other data gathering instruments that may be used in the research project.
2. Proper Consent/Child Assent/Parent Permission Form(s) (if needed).
3. A short research proposal summary. This should include a) the purpose of your study b) relevant literature c) research hypothesis (es) d) research methodology. If considered necessary by the Institutional Review Board, the researcher should be prepared to submit a copy of his or her full proposal. (All doctoral candidates must attach the complete dissertation proposal.)
4. A copy of your human subjects research training certificate from the National Institutes of Health website or evidence of comparable training.
5. Brief resume
6. Written permission from the site where the research is to be conducted (if applicable).
7. Attach the appropriate cover page. (See application for exempt, expedited, or standard review.)

These materials will assist the IRB in determining the type of review necessary and facilitate approval of your research. The more complete you make your request for review, the faster your application can be processed.

NOTE: If the data-gathering instrument is changed, a revised version must be submitted to the IRB.

Section 1:

Name of Researcher:

Telephone Number:

E-mail Address:

Mailing Address:

Department/College:

If this is a student research project, be sure to complete all sections including the last section of this application for review.

Section 2:

Research Project Title:

Sponsor's Name:

(Necessary only if this research project is funded by an external organization.)

Project Start Date:

End Date:

**Description of your research project and the procedures to be followed.
(You may attach a copy of your procedures.)**

Describe the pool of subjects:

How are the subjects to be recruited?

What discomfort/risk to the subjects, if any, do you anticipate?

Could the research be done without using humans?

How will the subjects be informed that they do not have to participate in the study, and that they may withdraw at any time with no penalty?

**In what way have the confidentiality and privacy of the subjects' responses been ensured?
Has consent been obtained from the authorities where the research is to be conducted?**

Section 3 – Consent Forms

Consent to participate must be obtained from the subjects if at all possible: Attach a copy of your written Informed Consent form to this request. If it is not possible to obtain a written consent form, describe, in written form and full detail, the explanation which will be given to the subjects and through what means you will provide this explanation: orally, use of an interpreter, other.

If the subjects are minors or members of a population classified as vulnerable (prisoners, mentally disabled individuals, etc.), a positive parental/guardian consent is required as well as consent of the subject. Include a copy of the parental/guardian consent form you plan to use in such instances.

Section 4 – Student Research

Student's Faculty Advisor (supervising the research)

Student's class for which research is being conducted as a class project.