

# Aurora University

## Late Tuition Payment Fee Appeal Petition



Return to: Aurora University  
Attn: Student Accounts  
347 South Gladstone Ave  
Aurora, IL 60506  
Fax: 630-844-3831  
Scan: student.accts@aurora.edu

**Term of appeal:** \_\_\_\_\_

*Replies will be sent to your AU email address. PLEASE PRINT CLEARLY.*

Student ID#: \_\_\_\_\_ AU email: \_\_\_\_\_

Name: \_\_\_\_\_ Phone # \_\_\_\_\_

**Please state reason you believe the late fee charge should be waived:**

### For Office Use Only

Received: \_\_\_\_\_

\_\_\_ Granted

Notification:

\_\_\_ email

\_\_\_ verbal

\_\_\_ Adj Balance

\_\_\_ Denied

Notification:

\_\_\_ email

\_\_\_ verbal

Completion: \_\_\_\_\_

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**Late Payment Fee Policy:** At the end of the 100% refund period, a late fee of \$100 will be charged to all accounts that are at least \$400 past due. Additionally, accounts past due \$400 or more after week 5 will be charged a \$200 late fee, and accounts past due \$400 or more at the end of the 10th week of the semester will be assessed an additional \$300 late fee. For balances under \$400 a finance charge of 9% annum will be charged monthly on balances due.